

Nelson College for Girls

TE KURA TAMAWĀHINE O WHAKATŪ
PREPARATORY SCHOOL HANDBOOK



2024



PERSONAL EXCELLENCE
RESPECT CHALLENGE
INTEGRITY TUAKANA TEINA
DIVERSITY ABILITY
EMPATHY SUPPORTIVE
PRIDE
SPORT
DISTINCTION
QUALITY
Nelson New Zealand
Full Potential
Community
Academic Music
Self Managing



PREPARATORY SCHOOL
ACHIEVE
LEARNING
OPPORTUNITIES
FAMILY VALUES
EXCELLENCE
FRIENDS
WORLD CLASS EDUCATION
NURTURING
ENCOURAGE
CREATIVITY
ACHIEVEMENT
SUPPORTIVE
TE KURA TAMAWAHINE
O WHAKATU
PIETAS, PROBITAS
ET SAPIENTIA
SUCCESS
LEADERSHIP
LIFE LONG
LEARNERS
CULTURAL
WISDOM
LOYALTY
HONESTY

SCHOOL VISION

*To educate, empower and nurture each student so they
can confidently succeed in the world*

*Kia whakaakona, kia whakamanatia, kia whāngaia ia ākonga,
kia tū maia rātou i roto i tō rātou ake ao*

LEARNING VALUES	
RELATIONAL	Working with others
REFLECTIVE	Planning, reworking
RESILIENT	Persevering
RESOURCEFUL	Questioning, making links
LEARNING TO LEARN	

SOCIAL VALUES	
P	POSITIVITY
R	RESPECT
I	INTEGRITY
D	DIVERSITY
E	EMPATHY

FOREWORD

We welcome you to Nelson College for Girls Preparatory School. Expectations, academic challenges, co-curricula activities and pastoral care are presented in a family atmosphere, that fosters a pride in aiming for excellence. Our vision is that each girl becomes the best she can, is valued for her contribution to our school, and is a happy, confident, independent learner and thinker who will stand out in her secondary school education and beyond.

A strong partnership between school and home is essential for your daughter to achieve success at school. To this end, we have prepared this handbook for you so that we can work together to help your daughter. Please contact us on 03 548 2194 if you would like more information or email us on prep@ncg.school.nz

The first day for Year 7 in 2024 is Thursday 1 February. The Year 7 students should meet at the Prep School at 11.40 am before we will proceed to a Mihi Whakatau (official welcome) at 11.45 am. Year 8 students will start at 12.45 am. We encourage you to be part of the Mihi Whakatau if you wish.



Lucy Feltham
Head Teacher

BEGINNING OF TERM 1 – 2024

THURSDAY 1 FEBRUARY	All Year 7's and new Year 8 students to meet at the Prep School at 11.40 am for the Mihi Whakatau that commences at 11.45 am. All whānau are welcome to attend. Year 8 students will commence at 12.45 pm. School finishes 3.10 pm.
FRIDAY 2 FEBRUARY	9.20 am – 3:10 pm – Please note that Fridays have a later start time but maintain a normal finishing time 5:00 pm – 6:00 pm – Music Fair in NCG Hall
MONDAY 5 FEBRUARY	Normal school day
TUESDAY 6 FEBRUARY	Waitangi Day – No school
WEDNESDAY 7 FEBRUARY	8.50 am – 3.10 pm – Normal school day. Parent Information Evening at Prep - TBC

OFFICE HOURS/TELEPHONE

- ◆ Prep office hours are from 8:00 am – 1:00 pm.
- ◆ An answerphone service operates when the phone is not able to be answered.
- ◆ After 1 pm, any **urgent** messages can be relayed by contacting the Student Office at the Main College. Please phone 03 548 3104 and your call will be transferred.

ADDRESS

LOCATION: (COURIER DELIVERY):	POSTAL:
Nelson College for Girls Preparatory School 400 Trafalgar Street South Nelson 7010 Phone: 03 548 2194 NCG Reception: 03 548 3104	Nelson College for Girls Preparatory School PO Box 842 Nelson 7040 E-mail: prep@ncg.school.nz Website: www.ncg.school.nz

VISITING THE SCHOOL

You are welcome to visit the school but to ensure that we know you are on the premises you will be asked to sign in as a visitor at the **NCG Reception**. You will also need to sign out when you leave.

- ◆ For enquiries regarding school related costs (danie.hall@ncg.school.nz) – Finance Office (NCG Reception Area)
- ◆ To collect your daughter for appointments or if she is unwell – Prep Office

Reception is located at the main entrance of the College and staff will be happy to direct you to either the Student Office or Prep Office if required.

TIMETABLES

Timetables are given to all students at the beginning of the school year. These can also be viewed in the parent portal. Access passwords to the portal are sent to all parents/whānau at the beginning of the year by email.

- Bells ring for every session and at the end of the school day.
- Notices are available for students to read online in Teams and students should check these each day.
- House Meetings, School Assemblies and School Singing Assemblies are scheduled as required.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:50 am PERIOD ONE 60 mins	8:50 am PERIOD ONE 60 mins	8:50 am PERIOD ONE 60 mins	8:50 am PERIOD ONE 60 mins	Staff PLD
9:50 am PERIOD TWO 60 mins	9:50 am PERIOD TWO 60 mins	9:50 am PERIOD TWO 60 mins	9:50 am PERIOD TWO 60 mins	9:20 am PERIOD ONE 60 mins
10:20 am – Arahi				
10:50 am – INTERVAL – 25 mins				
11.15 am – ARAHI	11.15 am PERIOD THREE 60 mins	11.15 am – ARAHI	11.15 am – ASSEMBLY	11.15 am PERIOD THREE 60 mins
11.45 am PERIOD FOUR 90 mins	12.15 pm PERIOD FOUR 60 mins	11.45 am PERIOD FOUR 90 mins	11.45 am PERIOD FOUR 90 mins	12.15 pm PERIOD FOUR 60 mins
1:15 am – LUNCH				
2:10 pm PERIOD FIVE 60 mins	2:10 pm PERIOD FIVE 60 mins	2:10 pm PERIOD FIVE 60 mins	2:10 pm PERIOD FIVE 60 mins	2:10 pm PERIOD FIVE 60 mins

TERM DATES 2024

TERM 1	Thursday 1 February – Friday 12 April	Tuesday 7 February – Waitangi Day Friday 29 March – Good Friday Monday 1 April – Easter Monday Tuesday 2 April – Easter Tuesday
TERM 2	Monday 29 April – Friday 5 July	Monday 3 June – King’s Birthday Friday 28 June – Matariki
TERM 3	Monday 22 July – Friday 27 September	
TERM 4	Monday 14 October – Thursday 12 December	Monday 28 October – Labour Day

PREPARATORY SCHOOL STAFF

YEAR 7	Kaiarahi – 7FT	Lucy Feltham (Head Teacher)	lucy.feltham@ncg.school.nz
	Kaiarahi – 7TP	Tania Parekura	tania.parekura@ncg.school.nz
YEAR 8	Kaiarahi – 8PN	Anna Parkinson	anna.parkinson@ncg.school.nz
	Kaiarahi – 8AG	Rebecca Armstrong	rebecca.armstrong@ncg.school.nz
SCHOOL ADMINISTRATOR		Gwen Redshaw	prep@ncg.school.nz
SPORTS COORDINATOR		Mandy Elworthy	mandy.elworthy@ncg.school.nz

ATTENDANCE

For your daughter to achieve success, she needs to be in school and in class learning.

Our attendance system is designed to monitor students’ absences from class.

- ♦ If your daughter is going to be absent for any reason, please telephone the Preparatory School Office on (03) 548 2194 or email prep@ncg.school.nz to notify us. Please do not use the Schoolbridge App as this is for College absences only.
- ♦ Please do not email the class kaiarahi or pass messages through classmates, as **ALL** absences must go through the computerised system which is maintained at the Prep office.
- ♦ If we cannot account for your daughter by 9:30 am we will contact you to ascertain her whereabouts.

PLANNED OR INTENDED ABSENCE

Research has shown that regular attendance at school is an important aspect of student success. The Ministry of Education has a goal of 90% attendance for all students. To support this aim, the attendance guidelines for leave approvals limit the school to the following justifications for absence.

A Justified absence, and therefore one that can be approved is defined as:-

- ♦ Unplanned absences such as a bus breakdown, accident, extreme weather event etc
- ♦ Planned non-attendance such as national/local representation in a sporting/cultural event in New Zealand or overseas.
- ♦ Approved absence (including overseas) can also include bereavement, visiting an ill relative, exceptional family circumstances.
- ♦ You will be informed at the end of each term of the percentage of your daughter's attendance.

Planned leave from school must be advised in advance and directly to Prep office either by email or letter and must have a full explanation. Please do not write to your kaiarahi. **You must write separately to the Prep School, even if you have an older daughter at the College.**

AFTER SCHOOL SAFETY

Students staying after 3:30 pm in the Preparatory School area for any reason need to have this arranged between the kaiarahi and parents/whānau. Sports trainings and team sports involvement will often need alternative transport arrangements.

APPOINTMENTS

If your daughter has a medical or similar appointment during school time, please either phone or email the Prep office, or send a note with your daughter. Students are not permitted to walk to external appointments alone without the permission of their parents/whānau. If you wish your daughter to do so, please put your permission in writing to the Prep office.

LATENESS

As a school, the Preparatory school, endeavours to teach students the importance of getting to school and class **on time**. If students are late, they must report to the Prep office before heading to class.

ILLNESS

If your daughter becomes ill during the day, she needs to request permission to go home from her kaiarahi. She can then go to the Prep office and her parents/whānau will be contacted. Minor injuries/ailments are dealt with at the Prep Office. Anything requiring more than a sticking plaster or panadol will be dealt with at the NCG Student Office Sick Bay. Serious concerns are reported immediately to parents/whānau using the contact information provided by parents/whānau on the enrolment medical forms. **The girls are not permitted to contact you directly.** Please ensure that you keep us up to date with any changes to your contact information.

PAYMENTS TO SCHOOL

Where possible most payments will be placed directly on your daughter's account, however when it is necessary for cash to be brought to school, it should be in an envelope with the student's name, ārahi and details of the payment on the outside. The envelope can be handed in at the Prep Office. . All queries relating to fees and finances are dealt with at the Main College Finance Office – danie.hall@ncg.school.nz – 03 548 3104.

NCG PREP 2024 – DRAFT COSTS DURING THE YEAR

ACTIVITY	COST IN \$	TIME FRAME
Stationery – including online subscriptions	Approx \$90	Beginning of year
Kiwi Competition Exams	Approx \$15 each	Term 2/3
Education Outside the Classroom (EOTC)	Approx \$200	Throughout the year
Maths and Science Badges (optional)	\$10	Ongoing
Itinerant Music Lessons	Approx \$35 per half hour	Ongoing
Sports teams	Ranges from approx \$10–\$80	Ongoing
Activity fees, i.e., bus transport to interschool sporting venues, visiting performances, discos, miscellaneous visits	Ranges approx. \$5-\$20 each	Throughout the year
Arahi Rep/House badges (optional)	\$10	

Note: these are approximate costs only and will depend on individual student involvement in activities. Figures are based on 2023, not a guarantee that all activities are listed here, or listed at the correct price.

CANTEEN LUNCHES

Our students are able to make full use of this facility. Food can be bought directly from the canteen at morning tea and lunchtime. Please encourage your daughter to make balanced healthy choices if she is buying her lunch from school. We encourage adequate intake of fluids during the day – water bottles should be named.

COMMUNICATION

The Prep newsletters are published at varying times during each term. It will be emailed to you and will also be available on the school website – www.ncg.school.nz. College newsletters are emailed home twice a term. This can also be accessed from the NCG website.

We provide information on the activities and achievements of our students. We will give forward notice of dates for occasions such as learning conferences or sporting and cultural events via the newsletters and the calendar. The term calendar is always available to view on the website but can be updated at any time.

STATIONERY REQUIREMENTS

Exercise books, home-learning workbooks and assessment folder will be supplied to all students on day one. This stationery will be charged to your account and includes the online learning subscriptions used by students in class. **Diaries are compulsory and must be purchased ready for the first day of term.**

The following items will need to be purchased and brought to school on the first day:

- ◆ 2 erasers
- ◆ 2 x HB pencils
- ◆ Pair of scissors
- ◆ 2 x glue sticks
- ◆ 1 x 30 cm clear ruler
- ◆ 1 x pack highlighter pens
- ◆ 1 x black vivid marker pen
- ◆ 1 set of colour pencils and/or felt pens
- ◆ 2 x blue, red and black pens
- ◆ Ringbinder folder with cospockets & dividers

Please name all items.

SPECIALIST SUBJECTS

- ◆ Languages
- ◆ Art
- ◆ Music
- ◆ Textiles Technology (Y7)
- ◆ Adventure Based Learning (Y7)
- ◆ Food Technology
- ◆ Digital Technology
- ◆ Science
- ◆ Outdoor Education (Y8)

There may be some additional stationery requirements for these subjects.

PARENT/WHĀNAU INVOLVEMENT AT PREP

Parents/whānau are always welcome to be involved at Prep particularly with the following events:

- ◆ Mihi Whakatu
- ◆ Music Fair
- ◆ Information Evening
- ◆ Athletics Day
- ◆ Interschool Swimming
- ◆ NCG Swimming Sports
- ◆ Winter Tournament
- ◆ Ski Day
- ◆ Summer Tournament
- ◆ Kids Lit Quiz
- ◆ Coaching/Managing Summer/Winter Sports Teams
- ◆ Prep Cross Country
- ◆ Interschool Cross Country
- ◆ EOTC Class Trips
- ◆ Learning Conferences Terms 1 / 2 / 3

BYOD

As you will be aware Nelson College for Girls is a BYOD (Bring Your Own Device) school and many of our learning activities in Year 7 and Year 8 require the use of a device. The specifications we look for in a device for use at school are that it is lightweight, reasonably fast, has good storage, good wifi, good battery life, is robust and with a keyboard.

To assist parents/whānau in purchasing a device, we have teamed up with Noel Leeming to provide access to devices at a favourable price. Visit <https://www.noelleeming.co.nz/byod> and sign up for great prices on BYOD devices.

Students can bring devices that they already own. If you need further information or help please contact the IT team at school or pop into any Noel Leeming store.

INFORMATION ABOUT DEVICES FOR LEARNING

DEVICE	GOOD POINTS	NOT SO GOOD
TOUCHSCREEN/ WRITE ON LAPTOP	<ul style="list-style-type: none"> ◆ These offer the most functionality for learning ◆ Students can handwrite and draw on them ◆ Are compatible with a wide range of software ◆ Can install the full MS Office suite 	<ul style="list-style-type: none"> ◆ The lower specification devices may have some performance issues with specialist software applications.
WINDOWS LAPTOP	<ul style="list-style-type: none"> ◆ These offer good functionality ◆ Are compatible with a wide range of software ◆ Can install the full MS Office suite. 	<ul style="list-style-type: none"> ◆ Some can be heavy to carry around. ◆ The lower specification devices may have some performance issues with specialist software applications.
APPLE LAPTOP	<ul style="list-style-type: none"> ◆ Good general functionality 	<ul style="list-style-type: none"> ◆ Tend to be more expensive than a Windows laptop
CHROMEBOOK	<ul style="list-style-type: none"> ◆ Costs slightly less than the entry level laptops ◆ Tend to be very robust 	<ul style="list-style-type: none"> ◆ All work needs to be done online ◆ Can't download software onto the device (eg MS Office) ◆ Can't run the specialist software

If purchasing a device, we recommend purchasing it locally, so that you get the additional service and support.

SOFTWARE AVAILABLE

Our goal is to help prepare our students for “life after school”, so all students are provided with access to industry standard software.

All students are provided with an account which will allow them to download the full suite of MS Office product onto five computers (including home computers). Other subject specific software is available to those students that require it.

ACCESSING THE NCG NETWORK AND WIFI

When students start at Nelson College for Girls, they will be given a username and password. This username and password will give students access to the computers at school and access to the wifi network for their own device.

ACCESSING INFORMATION

SCHOOL BRIDGE



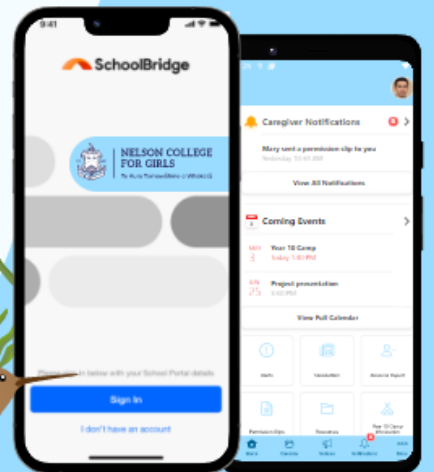
**NELSON COLLEGE
FOR GIRLS**
Te Kura Tamawāhine o Whakatū



Download Our App



- Scan the QR Code to download. Or
- Search "**schoolbridge**" on your mobile AppStore or PlayStore.



Once you have downloaded the app, you can sign in using your school account information. Please contact the school if you need help with your account details.

TEAMS

Microsoft 365 Teams is the main area where Prep School student notices will be placed and where all student learning is accessed.

WEBSITE AND FACEBOOK

Our website address is www.ncg.school.nz/prep-school-welcome. The College has a Facebook page that will occasionally feature the Prep School activities.



INTRODUCTION TO SPORT

Our school employs a Sport Coordinator, Mandy Elworthy, to support kaiarahi to encourage maximum participation in available sports. Listed below are the major sports as they were for 2023. Anticipated playing days are listed where appropriate. Updated information will follow in Term 1 in a comprehensive Sports Booklet.

SPORT	DAY PLAYED	TERM
Cricket (Selected students only)	Saturday	Term 1/4
Quick Rip	Friday	Term 1
Volleyball	Wed	Term 1/4
Underwater hockey	Friday/Sunday	Term 2/3
Basketball	Monday	Term 2/3
Netball	Saturday	Term 2/3
Touch	Friday	Term 4

MUSICAL AND CULTURAL OPPORTUNITIES

A great number of musical and cultural activities are on offer to all students. The itinerant music programme allows students to have lessons on a range of different instruments during the school day, and thus alleviates the need for extra lessons at the weekend. All of our itinerant kaiako are experienced professionals and are accustomed to teaching beginners as well as more advanced players. This is a perfect time to start learning one of the more complex instruments: stringed instruments, brass, piano and woodwind all take a number of years to master, so it is always better to learn these instruments while young.

Itinerant music lessons are all offered on a private basis, so if you sign up for these you will receive a bill from the kaiako directly. School does not process itinerant music payments. Lessons are in the region of \$35 per half hour, though some kaiako offer group rates that are cheaper. You can learn the following:

Violin	Cello	Piano	Clarinet	Saxophone
Trumpet	Trombone	Viola	Keyboard	Flute
Guitar	Bass Guitar	Drums	Classical voice	Contemporary Voice

All students are members of the Preparatory school choir.

The School Orchestra is a senior group and students who are Grade 4 or above on a string instrument are welcome to join. There is also a Junior Orchestra for students who are Grade 3 and above. There are also other music groups, such as flute and saxophone groups. The Prep rock band enters the BandQuest competition each year.

There will be a Music Fair in the Main College Hall from 5:00–6:00 pm on Friday 2 February 2024, where parents/whānau and students can meet the kaiako and sign up for lessons.

Year 7 students can also receive short 'Taster' music lessons during term time. This is a great way to try an instrument for two terms. They cost approximately \$12 per lesson.

If you require more information about the itinerant programme, please contact Patricia Anderson, Arts Coordinator at the College: Ph 03 548 3104 or email patricia.anderson@ncg.school.nz

INTRODUCTION TO DRAMA

The Preparatory school offers after school drama lessons on Mondays.

Drama activities and performing arts are a feature every year at Nelson College for Girls. There are opportunities for Prep students to get involved in a variety of events on stage or behind the scenes.

UNIFORM

Uniform is compulsory at our school. Students are expected to wear it correctly and with pride at all times. *Health and Safety overrides the ability for students to wear certain items in class. In classes such as PE, Technology, Food, Art and in practical Science lessons, students will need to remove items at the request of the kaiako. The kaiako/school will not take responsibility for the security of any items that are removed by the student.*

UPPER GARMENTS

- ◆ School navy jersey with crest or school vest with crest.
- ◆ NCG short-sleeved blouse with crest OR NCG long sleeved blouse with crest.

LOWER GARMENTS

- ◆ EITHER NCG skirt.
- ◆ OR NCG kilt.
- ◆ OR NCG trousers with crest.
- ◆ OR NCG shorts with crest.

FOOTWEAR

- ◆ Flat navy blue, black or brown sandals worn without socks (no jandals, no adornments).
- ◆ Flat completely black shoes (no ankle boots or high tops; no adornments, stripes, logos or white soles)
- ◆ Plain black or white ankle socks OR full-length tights.

OPTIONAL ITEMS

- ◆ Plain navy blue, plain black or NCG scarf.
- ◆ Plain black or navy blue jacket.
- ◆ No hoodies are permitted, including school sports hoodies.

HAIR AND MAKE UP

- ◆ Worn in a neat style – if longer than shoulder length, must be tied up away from face.
- ◆ Plain and unobstrusive ribbons or hair ties.
- ◆ Hair must be a natural colour.
- ◆ No make-up and no coloured nail polish. No acrylics.

PHYSICAL EDUCATION UNIFORM

- ◆ Navy shorts (student's choice of style).
- ◆ Navy track pants / sports leggings in colder weather (optional) .
- ◆ Prep sports top.
- ◆ Sports shoes with non-marking soles and plain white sports socks For hygiene reasons, sports shoes for PE need to be different to the ones worn for everyday purposes at school.

SWIMWEAR

- ◆ All students using the school pool are required to wear either:
 - Swimming togs
 - Swimming tops and short board shorts

ACCEPTABLE NON-UNIFORM ITEMS

- ◆ Earrings – plain, small stud or sleepers.
- ◆ Other jewellery – one taonga or small necklace, one bracelet, one anklet, one ring.
- ◆ Tiny metal/plastic nose stud (ball no larger than 2 mm).

GENERAL

- ♦ Most uniform items are available from the School Uniform Shop.
- ♦ All property, including school uniform, shoes, sandals, sportswear, bag etc, must be **clearly marked** with the student's initials and surname. This should be done in indelible ink or with a firmly stitched name-tape.
- ♦ The school accepts no responsibility for lost property which can be claimed at the Student Office.

UNIFORM SHOP – Email: uniform.shop@ncg.school.nz

LOCATION

Beside Music Rooms, follow the signage on the path on the right-hand side of the main gates.

UNIFORM SALES - 2023 / 2024

The Uniform Shop will be open during term time on:

Tuesday and Thursday Lunchtime usually 1:30 – 2:10 pm

(If you are making a special journey in, we advise phoning reception first: 03 548 3104)

There will be additional opening times prior to the start of 2024. These can be found on the College website: ww.ncg.school.nz, under the Information/Uniform Shop tab.

SECOND-HAND UNIFORM

The uniform shop stocks only dry-cleaned second hand kilts, blazers and summer skirts. The shop will not stock other second hand items. Eftpos is available. Items may not be placed on your account.

UNIFORM PRICE LIST

Item	Description	Price
Kilts	New Second-hand	\$180 from \$80
Summer Skirts	New, Pleated in the College tartan Second-hand	\$90 \$30 approx
Trousers	Navy blue with crest	\$130
Shorts	Navy blue with crest	\$60
Polar Fleece	Navy quarter zip with crest	\$65
Jerseys	Navy blue with College crest Second-hand	\$80 Variable
Vest	Navy blue with College crest	\$60
Blouses with crest	White short-sleeved (worn overtop) White long sleeves (worn tucked in)	\$45 \$40
PE Top	Shirt with motif	\$49
PE shorts	Navy	\$25
Bucket hat (Optional)	Navy blue	\$16
Puffer Jacket (Optional)	Black with school crest (available until stocks last)	\$95
Scarf (Optional)	Dark blue with light blue stripes	\$22

Prices correct at time of going to print.

SCHOOL BUS INFORMATION

GENERAL INFORMATION

NCG = Nelson College for Girls

NCG Main Gate = Trafalgar St South at Gum Tree

NCG Rutherford St entrance is by old gym/pool

Nelson Coachlines (NCL), Bridge St, Nelson

MINISTRY OF EDUCATION FUNDED BUSES

ROUTE D100410: HIRA	AM	7.45am leaves Rest A While – Hira 8.20am arrives at NCG
	PM	3.30pm departs NCG Main Gates
ROUTE D100412 : THE GLEN – NCG	AM	7.50am departs The Glen 8.20am arrives at NCG
	PM	3.30pm departs NCG Main Gates
ROUTE D100413: TUI GLEN	AM	7.50am departs 7-13 Tui Glen Rd – Malvern Ave – Brooklands Road – Cemetery exit – Iwa Road 8.20am arrives at NCG
	PM	3.35pm departs NCG Main Gates
ROUTE D100418: ATAWHAI	AM	7.50am departs 942 Atawhai Drive, Marybank 8.20am arrive at NCG
	PM	3.40pm departs NCG Main Gates
ROUTE D100417: DODSONS VALLEY	AM	7.50am departs St Peters Church - Dodsons Valley (by Supermarket) 8.20am arrives at Rutherford St entrance
	PM	3.40pm departs NCG Main Gates
<u>CONNECTOR BUSES:</u>		
ROUTE: D100405 DELAWARE BAY/CABLE BAY		Departs from Delaware Bay Boat Ramp at 0715 or from Cable Bay first carpark at 0730 getting to Hira Store at 0745 to connect with D100410
ROUTE D100406 MACS RD/LUD VALLEY/TEAL VALLEY		Departs top end of Macs Road (up Lud Valley) at 0730 or up to the Teal Valley at Teal Ridge at 0740 getting to Hira store at 0745 to connect with D100410

NELSON COACHLINES COMMERCIAL ROUTES

WAKEFIELD: WAKEFIELD-HOPE-NELSON	AM	7.25am departs 88 Valley Bus Shelter, Wakefield 8.30am arrives NCG Rutherford Street entrance
	PM	3.20pm departs Rutherford Street entrance
MOT 1: MAPUA TO WAIMEA COLLEGE	AM	7:30am Mapua Country Store. Transfer to Mot 2/Mot 3 at Waimea College
MOT 3: SBL - MOTUEKA COASTAL ROUTE VIA MAPUA	AM	7.10am departs from Information Office, Motueka 8.45am arrives at NCG Rutherford Street entrance
	PM	3.20pm departs NCG Rutherford Street entrance

PUBLIC BUSES - NB ALL RICHMOND STUDENTS SHOULD USE ONE OF THE FOLLOWING TWO SERVICES

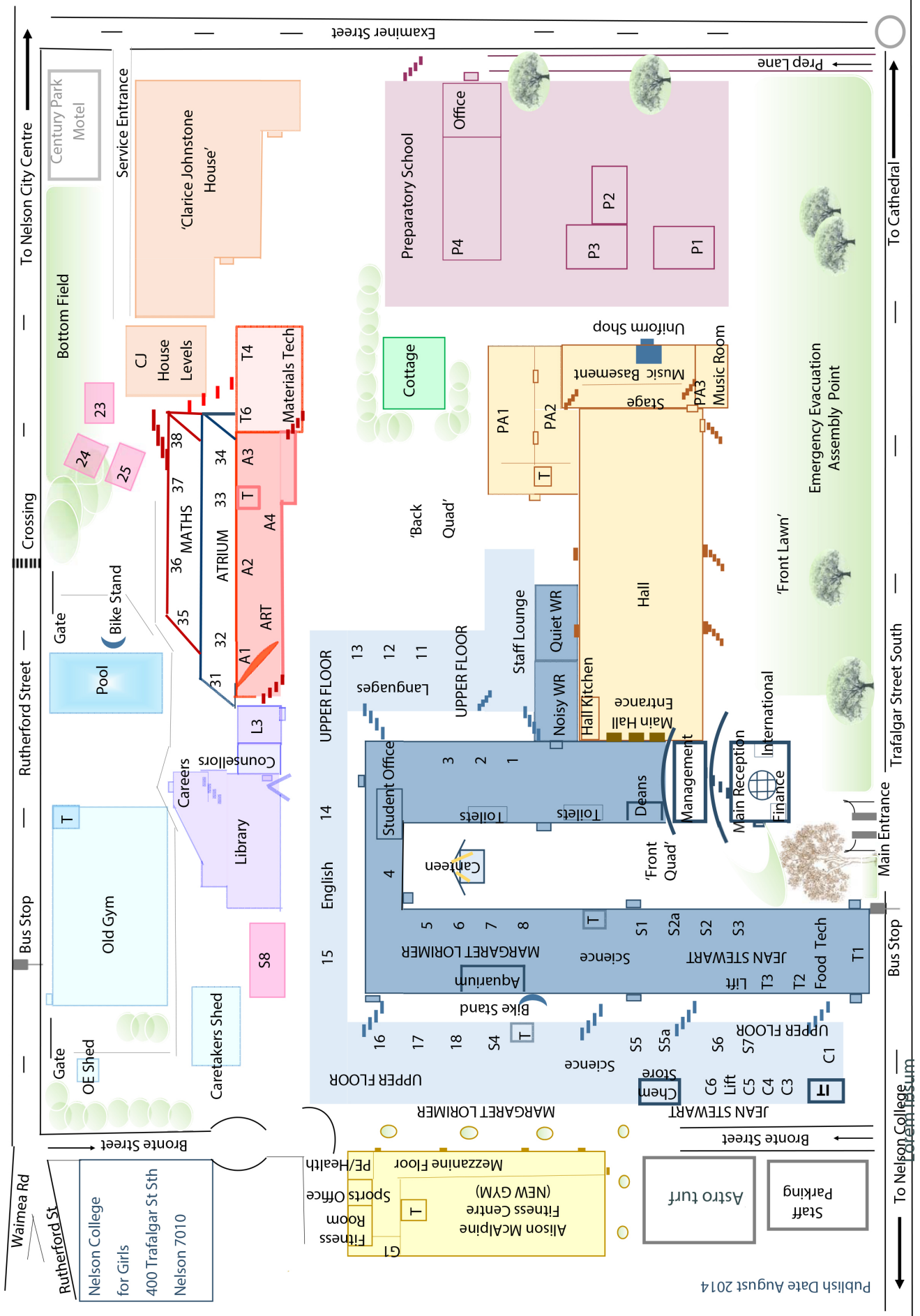
NBUS 1: SUB MAIN SBL – WAKATU – STOKE - RICHMOND	AM	7.30am leaves Richmond 7.59am arrives NCG Rutherford Street entrance 8.00am leaves Richmond 8.37am arrives NCG Rutherford Street entrance
	PM	3.35pm departs Rutherford Street entrance - all stops to Richmond
NBUS 2: SUB PORT SBL – PORT - TAHUNANUI - STOKE – VIA ANNESBROOK	AM	7.45am leaves Richmond 8.20am arrives NCL Bridge Street depot 8.15am leaves Richmond 8.50 arrives NCL Bridge Street depot
	PM	3.45pm and 4.15pm departs Bridge Street depot

Enquiries regarding Routes D100410, D100412, D100413, D100418, D100417 telephone NCL service enquiries, please contact Nelson Coachlines: 03 548 3290. MOE - 0800 BUS2SCHOOL (0800 287 272).

See NCG Website for further information.

THESE TIMES ARE SUBJECT TO CHANGE – PLEASE CONFIRM WITH THE BUS COMPANY IF YOU ARE UNSURE PLEASE MAKE SURE STUDENTS ARE AT BUS STOPS AT LEAST 5 MINUTES BEFORE TIMES INDICATED.

SCHOOL MAP



Publish Date August 2014

To Nelson College

Trafalgar Street South

To Cathedral

To Nelson City Centre

Waimaea Rd

Nelson College for Girls
400 Trafalgar St Sth
Nelson 7010

Rutherford St

Bronte Street

Gate
OE Shed
Caretakers Shed

Old Gym
Pool
Gate
Bike Stand

Careers
Counsellors
Library
S8

Bottom Field
Century Park Motel
Service Entrance
'Clarice Johnstone House'

Fitness Room
Sports Office
PE/Health

Mezzanine Floor
MARGARET LORIMER

UPPER FLOOR
Science
JEAN STEWART
Lift
T2
T3
T1

UPPER FLOOR
English
14
Student Office
Canteen
Toilets
Deans
Management
Main Reception
International
Finance

UPPER FLOOR
Languages
13
12
11
Staff Lounge
Quiet WR
Noisy WR
Hall Kitchen
Main Hall
Entrance
Hall

UPPER FLOOR
PA1
PA2
Stage
Music Room
Music Basement
Uniform Shop
Cottage
'Back Quad'

Staff
Astro turf
Parking

UPPER FLOOR
Science
JEAN STEWART
Store
S5
S5a
S6
S7
Lift
C6
C5
C4
C3
C1

UPPER FLOOR
MARGARET LORIMER
Aquarium
Science
JEAN STEWART
S1
S2a
S2
S3
Food Tech
T1

UPPER FLOOR
15
English
4
Student Office
Canteen
Toilets
Deans
Management
Main Reception
International
Finance

UPPER FLOOR
Languages
13
12
11
Staff Lounge
Quiet WR
Noisy WR
Hall Kitchen
Main Hall
Entrance
Hall

UPPER FLOOR
PA1
PA2
Stage
Music Room
Music Basement
Uniform Shop
Cottage
'Back Quad'

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